



LUTHERAN CURSILLO OF SOUTHERN CALIFORNIA

BYLAWS OF LUTHERAN CURSILLO OF SOUTHERN CALIFORNIA

(As revised August 17, 2026 and adopted August 29, 2026)

ARTICLE I.

Section 1. The name of this movement shall be LUTHERAN CURSILLO OF SOUTHERN CALIFORNIA.

Section 2. The principal office address shall be the address of the current treasurer of the corporation.

ARTICLE II.

OBJECT (MISSION)

The mission of Lutheran Cursillo of Southern California is to develop a lay ministry to the Lutheran community in Southern California by encouraging a spiritual renewal of the Lutheran Church, and by supporting its members as they grow in their Christian faith and as they actively support the life and mission of their local home church congregations.

ARTICLE III.

MEMBERS

Section 1. The membership of this movement is all Lutherans who have completed a three-day Cursillo weekend sponsored by Lutheran Cursillo of Southern California.

Section 2. The membership of this movement is also open to Lutherans who have participated in another recognized three-day movement as an adult.

Section 3. The movement shall have no other members unless approved and authorized by the Secretariat of Lutheran Cursillo of Southern California.

Section 4. Voting Members. The voting members shall be all members of the Lutheran Cursillo of Southern California community.

Voting members shall be entitled to vote on:

- a. election and renewal of Secretariat as set forth herein;
- b. those issues or matters upon which the voting members are granted voting rights as set forth in the Articles of Incorporation or these Bylaws;
- c. all issues or matters upon which, according to the laws of the state of California, a member of a California non-profit corporation may, if entitled, vote.

ARTICLE IV.

OFFICERS

Section 1. The officers shall be a President, a Vice President, a Secretary, and a Treasurer. They shall be elected by the Secretariat from its membership, with the exception of the Treasurer, which is an appointed position.

Section 2. The Secretariat, at its first meeting of the fiscal year, shall elect a President, Vice President, and a Secretary, each of whom shall hold office for one year until their respective successors shall have been duly chosen and qualified. All officers, employees and agents of the Secretariat shall serve at the pleasure of the Secretariat and shall be subject to removal at any time by the Secretariat if, in its opinion, the best interest of the movement would be served thereby.

Section 3. Vacancies. A vacancy in any office, because of death, resignation, removal, disqualification or otherwise, may be filled by the Secretariat at any time.

Section 4. President. The President shall preside at all meetings of the Secretariat, act as operating and directing head of the movement subject to policies established by the Secretariat.

Section 5. Vice President. The Vice President shall have all the powers and perform all the duties of the President in case of the President's temporary absence or inability to act. In case of the President's permanent absence or inability to act, the office shall be declared vacant by the Secretariat and a successor chosen by the Secretariat.

Section 6. Secretary. The Secretary shall see that minutes of all meetings of the Secretariat are maintained as required by the California Corporations Code. The Secretary shall give or cause to be given required notices of all meetings of the Secretariat. The Secretary shall have charge of all the books and records of the movement except the books of account, and in general shall perform all the duties incident to the office of Secretary of a corporation and such other duties as may be assigned to him/her.

Section 7. Treasurer. The Treasurer shall be appointed by a majority vote of the Secretariat members. The term of office is for one year commencing July 1st of each year and continuing until a successor is appointed.

- a. The Treasurer shall have general custody of all the funds and securities of the movement except such as may be required by law to be *deposited* with any state official. The Treasurer shall see to the deposit of the funds of the movement in such bank or banks as the Secretariat may designate.
- b. Regular books of account shall be kept under the Treasurer's direction and supervision, and the Treasurer shall render financial statements to the President and Secretariat at each meeting. The Treasurer shall have charge of the preparation and filing of such reports and financial statements and returns as may be required by law.
- c. The Treasurer shall give to the movement a fidelity bond as may be required, and the premium therefore shall be paid by the movement as an operating expense.

ARTICLE V.

INDEMNIFICATION OF DIRECTORS, OFFICERS, EMPLOYEES AND AGENTS

The corporation shall, to the maximum extent permitted by the California General Corporation Law and by the articles, indemnify each of its agents against expenses, judgments, fines, settlements, and other amounts actually and reasonably incurred in connection with any proceeding arising by reason of the fact that such person is or was an agent of the corporation. For the purposes of this Section, an "agent" of the corporation includes a person who is or was a member, officer, employee or member of the Secretariat.

ARTICLE VI.

MEETINGS

Section 1. There shall be held an annual meeting of the voting membership within ninety (90) days after the end of the fiscal year June 30th, within the state. The time and place of the annual meeting shall be designated by the Secretariat and announced by written notice to the voting members not less than ten (10) days before the date so fixed.

Items which must be a part of the annual meeting are:

- a. a financial report for the year past;
- b. reports of the officers and committees;
- c. installation of the duly elected Secretariat members for the new fiscal year.

Section 2. Special Meetings. Special meetings of the voting members may be held at any place upon call by or at the written request containing the signatures of no fewer than one-third (1/3) of the voting members, the Secretariat, or the President. The Secretary shall announce the time, place and purpose of such meetings at least ten (10) days in advance of the meeting. In those cases where the purpose of the special meeting is to amend the Articles of Incorporation or Bylaws, the announcement and proposed amendment(s) must be in writing and delivered to the voting members. Any meeting requested or specially set may be held by conference call or other similar communication equipment, so long as all members participating in such meeting can hear one another, and all such members shall be deemed to have been present at such meeting.

Section 3. Quorum. The voting membership present at any meeting of the voting membership shall constitute a quorum for the transaction of business; but the voting membership, at its discretion, may adjourn and reconvene the meeting from time to time without further notice. At such reconvened meeting at which a quorum shall be present, any business may be transacted which might have been transacted at the meeting as originally notified.

ARTICLE VII.

SECRETARIAT

Section 1. Makeup of the Secretariat. The Secretariat shall consist of nine (9) lay members and a Spiritual Director. The term of office for members shall be three (3) years commencing July 1st, with the exception of the Treasurer and the Spiritual Director, which are appointed positions and not subject to term limits. A three-year term shall be considered to be a full term. A person who has served a full term shall be eligible for reelection or appointment for one more term. One year must elapse before being eligible for reelection thereafter. Vacancies occurring from any cause may be filled by appointment by the Secretariat until the next election. No person shall serve more than one incomplete term and two full terms consecutively.

Section 2. Qualifications for Nominations to Secretariat. In order to be nominated for a position on the Secretariat, a nominee must:

- a. be approved by nominee's parish pastor
- b. meet the current criteria set forth in the Policy Manual.

Section 3. Elections. The election of Secretariat members shall be held prior to the end of fiscal year June 30th. In person and online voting are permissible, but no proxy voting will be allowed.

Section 4. Powers and Duties. It shall be the duty of the Secretariat to:

- a. control and manage property and business of the movement;
- b. elect officers from within the Secretariat;
- c. appoint the chairman and members of one or more committees, each committee to have such duties as may be determined from time to time by the Secretariat, and to report to the Secretariat when and as required;
- d. fill vacancies in, change the membership of, dissolve any committee.

Section 5. Spiritual Director.

- a. There shall be one Spiritual Director who, by virtue of his/her position, shall be a member of the movement, an ordained Lutheran pastor, and shall be appointed annually by the President of the Secretariat. The Spiritual Director, by virtue of his/her office, shall be a voting member of the movement.
- b. The term of office shall be for one year commencing July 1st of each year and continuing until a successor is appointed. There shall be no limit on the number of terms an individual may serve.
- c. The Spiritual Director shall, with the Secretariat, have the general responsibility for the Cursillo movement. The Spiritual Director shall have specific responsibility to provide for the apostolic formation of the leaders, and to advise the movement in spiritual matters.

Section 6. Place of Meetings. All meetings of the Secretariat shall be held at such place as may be fixed from time to time by the President or Secretary of the Secretariat, within the state of California, as shall be stated in the notice of the meeting or in a duly executed waiver of notice thereof.

Section 7. Regular Meetings. Regular meetings of the Secretariat will be held without notice at such time and at such place as shall from time to time be determined by the Secretariat.

Section 8. Special Meetings. Special meetings of the Secretariat may be held at any time or place upon call of the President, and at least one day's notice thereof shall be given. Special meetings shall be called by the President or Secretary in like manner and on like notice on the written request of two (2) members of the Secretariat.

Section 9. Quorum. A majority of the membership of the Secretariat, including the President or Vice President, shall constitute a quorum and the concurrence of a majority of those present shall be sufficient to conduct the business of the Secretariat, except as

may be otherwise specifically provided by statute or by the Articles of Incorporation. If a quorum is not present at any meeting of the Secretariat, the members who are present may adjourn the meeting without notice other than announcement at the meeting, until a quorum shall be present.

Section 10. Waiver of Notice. Attendance of any member at a meeting shall constitute waiver of notice of such meeting, except when the person attends the meeting for the express purpose of objecting to the transaction of any business because the meeting is not lawfully called or convened. Any member may waive notice of any annual regular or special meeting of the Secretariat by executing a written waiver of notice either before or after the time of the meeting.

Section 11. Compensation. No member of the Secretariat of the movement shall receive, directly or indirectly, any salary or compensation from the movement for serving on the Secretariat except as provided in Section 12.

Section 12. Conflicts. Members can be reasonably compensated for services rendered to or for the Movement affecting one or more of its purposes upon the decision of the Secretariat.

ARTICLE VIII. STANDING COMMITTEES

Section 1. Standing Committees and Their Responsibilities.

a. Pre-Cursillo (to include Registrar and Trainer): Study and propose to the Secretariat the plan of expansion and extension of the Cursillo Movement within the Secretariat's areas of responsibility; maintain a file of all applications; assist the Secretariat in implementing the Pre-Cursillo phase of the Movement according to the literature, especially in the study of the environment; educate sponsors to make sure of a Post-Cursillo place for the candidate; prepare candidates for the weekend.

b. Three-Day: Responsible for the physical arrangements for the three days including dates, places, food purchasing, all supplies (e.g., crosses, Bibles, Group Reunion cards, first aid, etc.); support Three-day Team during Team formation and the Three-Day weekend.

c. Post-Cursillo (to include Ultreya): Renew, accelerate and perfect the conversion of the Cursillistas through the promotion of Group Reunions and Ultreyas; help Cursillistas to be the Church in the structures of the California Lutheran Community; make sure that the fundamental standards for Group Reunion and Ultreyas established by the Secretariat are followed; work with the Chair of the Communications Committee to publish or distribute pertinent material for the information and orientation of Cursillistas;

gather necessary data to supply the Secretariat with information concerning progress of the Movement in the state.

d. Palanca: Organize palanca; encourage palanca written and done by Group Reunions as well as individuals.

e. Communications: Publish and email the newsletter at the discretion of the Secretariat; maintain contact with other secretariats and national; help the Secretariat in handling statistics and records; be responsible for the maintenance of the website.

f. Meetings: Meetings of each standing committee shall be governed by these bylaws.

ARTICLE IX. PARLIAMENTARY AUTHORITY

The rules contained in the current edition of Robert's Rules of Order (Newly Revised) shall govern this movement in all cases to which they are applicable and in which they are not inconsistent with these bylaws and any special rules of order the movement may adopt.

ARTICLE X. CONSTRUCTION AND DEFINITIONS

Unless the context requires otherwise, the general provisions, rules of construction, and the definitions of the California General Corporation Laws shall govern the construction of these Bylaws. Without limiting the generality of the foregoing, the singular number includes the plural, the plural number includes the singular, and the term "person" includes both a corporation and a natural person.

ARTICLE XI. AMENDMENT OF BYLAWS

These bylaws may be amended at any regular meeting of the movement by a two-thirds vote, of the voting members present at any time, provided the proposed amendment has been submitted in writing at least ten (10) days prior to the meeting.

ARTICLE XII. DISSOLUTION

In the event of dissolution, any remaining assets of the Lutheran Cursillo of Southern California shall be distributed evenly between the seminarian scholarship funds for each recognized Lutheran body active in Lutheran Cursillo of Southern California.

Record of Revisions

Amendment Number	Article, Section, Topic	Date Approved
Initial Approval	Complete Document	July 16, 1989
2	Article III, Section 3	August 20, 1989
3	New: Article III, Section 2; new Article V; Article VI, Section 2; Article VII, Section 1 and 13; new Article 10	October 24, 1999
4	Multiple Revisions	August 29, 2026